

BAYVIEW SECONDARY SCHOOL COUNCIL

2019-20

Meeting Minutes

Date: Tuesday, October 29, 2019

Time: 7:00 p.m. – 8:30 p.m.

Place: Bayview Secondary School Library

PRESENT:

Admin – Ms. Arlene Higgins Wright (Principal), Mr. Seiji Ishiguro (Vice Principal), Ms. Lara Joffe (Teacher)

Council – Ben Schu (Co-Chair), Edward Zhai (Co chair), Mavis Wang (Treasurer), Karen Gow (Co-Secretary), Karen Wong (Co-Secretary), Patton Su, Lida Moradkhani, Yan Wang, Joanne Pan, Sherry Zhang, Patricia Kitagawa, Joanna Yu, Helen Teng, Jennifer Shen, Ida Ghiasi, Laleh Marashi, Maggie Deng, Mike Xie, Rev. Philip Der, Rob Chen, Tom Zhuang, Colin Hilkowitz

REGRETS:

ABSENT: Sugirtha Thayanathan, Emily Wang, Jennifer Fang

I. WELCOME AND INTRODUCTION:

Photo of BSS council and Castro Liu and Markham metal for cheque presentation of \$1000.00 to Bayview Secondary School. Ben opened the meeting at 7:07.

II. APPROVAL OF AGENDA:

Motioned by Karen W, seconded by Philip, with all in favour.

III. APPROVAL OF MEETING MINUTES:

Motioned by Patton and seconded by Tom, with all in favour.

IV. BUSINESS ARISING FROM THE MINUTES: N/A

V. REPORTS:

A. Student Council Report:

Presenter: Ms. Higgins Wright on behalf of Student Rep.

- Grade 9 day, staff and senior students as leaders at Camp Green Acres.
- Terry Fox Run: question as to whether event should be a school wide activity and it was again this year. It was a good interactive display of school spirit, good engagement opportunity.
- Gr 9 elections took place, videotaped speeches were prepared by candidates and allowed for online voting. Two grade 9 reps were elected.
- Semi formal - to take place at Hazelton Manor, Nov. 14, this year (day before a PA Day). This event sells out every year and is expected to do so again so encourage students to buy tickets as soon as possible. Tickets to go out on school cash-online.

- B. Teacher Rep Report:** Lara Joffe - new teacher rep. A formal introduction of Ms. Joffe, IB coordinator. No update from teachers this month.

C. Principal's Report:

Presenter: Ms. Arlene Higgins Wright

- Ms. Higgins Wright presented "Parking lot" sheets set up at the back of meeting room. Post it notes were placed at the tables for council members. The suggestion is to write thoughts down and populate the parking lot with notes for items that are not addressed during the council meeting. Ben suggested we might have a subcommittee to help collate the parking lot input from these meetings, and transmit to school admin and rest of council for follow up.
- Statistics: Enrolment at 1674 students in September; additional 9 students as of Oct. 29. We are funded based on the number of students.
- Clubs and athletics - now at 64 clubs up from 62. Athletics: many teams have made the playoffs such as the boys' volleyball team, boys' soccer team, girls' basketball team (girls beat Richmond Green). Winter teams to be declared including boys' basketball
- Other school events - Pathways night. Parents night. IB info night for incoming grade 8's. School council forum last week (Parking lot idea came out of that event). College fair field trip this week. Post secondary visits happening at the school. Schools in Richmond Hill for University Fair - on November 5, Alexander Mackenzie high school. More information on the school guidance website.
- Pop up guidance: This idea came out of a school council meeting discussion. Students do not always wish to go to the school guidance dept. The Guidance department popped out the banner in the foyer so students can stop by wherever the popup table is, in different areas to ask guidance questions.
- Nov 6 Take Our Kids To Work day for Grade 9's; Grade 8's come in on Nov. 6.
- EQAO results publicized Grade 10 OSSLT and Grade 9 (from last year) are out and on our website. All school results are on the board website. Results from OSSLT provide backup for English programs.
- School Improvement Plan – Directors annual plan incorporates ethical leadership, collaborations, mental health, equity and inclusivity.
- On the last PA day, the staff was trained on anti-black racism - there has been an increase in anti-black racism in the region. February. PA day was indigenous inclusivity and racism (aligned with the recent PA day focus). Triangulation of assessment: methods are now focusing on using products, conversations and observations as part of the assessment to improve and support students, digital tools (to better use data to support a final grade beyond just marks). In November they will look at mental health .
- Nov. 20-22 - QUEST conference, 5 staff members will be attending.
- Europe trip: approval has been given by board, room for four more students for the trip as of today (35-40 students is the target). It will be a 9-day trip over March break (students will miss a couple days on either side).

VI. BUSINESS

A. Attendance Form

Presenter: Ben

- Attendees should sign attendance form. Another contact form was circulated to confirm council members; contact information.

B. Funding Application Form

- Fund Raising Committee/Engagement Committee/Election of Committee members. Acknowledged \$1000 cheque given today to council. In mid-November another \$6K to be presented. During discussion of engagement versus fundraising subcommittee members, Lida (chair of engagement group) mentioned that we could split engagement committee if a fundraising needed (as discussed at council last meeting).
- Incoming funds projecting vs funding required.
- Treasurer coordination. Mavis will help coordinate shortfall if it exists.

C. Principal's Profile :

Comments from Principal Higgins Wright

- 1/ Re: request for DECA to be included. Principal Higgins Wright suggested not to single out a particular club as there are so many, so recommends adding more clubs or keep general with the removal of DECA
- 2/ Diploma programs (OSSD) and certificates to be included in the profile versus specifically calling out IB program. To be representative of the whole student population, we need to acknowledge that some students fulfill 17 courses for a certificate (OSSC), and may not wish to obtain a diploma. Some colleges have certificates as pre-requisite for entrance, requiring fewer credits.
- 3/ Principal to encourage volunteering by teachers, with principal to provide incentive (verbal, email acknowledgement and praise)
- 4/. Principal supportive of programs such as IB, and second language learners, etc Principal Higgins Wright mentioned that the Board is looking at underserved and underperforming students and they are a goal to focus, to identify them and support. They are still learning how to identify and best support this segment of students.

D. Community Representatives Discussion

Invited Community Representatives - should we extend invitation beyond just Castro Liu e.g. Neighbourhood Watch. Typically, it has been previous members who come back to input info from community. Philip suggested e.g. Shalini as a previous member of council, could be a community member as a resource, for info for the engagement committee. (Ed or Ben could reach out to her as co-chairs).

E. Meeting Dates :

Presenter: Ben Schu and Ms. Higgins Wright

- Meeting Date Amendments; new dates proposed - Dec. 10 changed to Dec. 12 (Thurs.); Then Feb 13, then March 12, May 14, June 11

F. Events/Funding

- i. Upcoming events n/a
- ii. Public health nurse presentation- (school council forum showcased vaping as a concern). KW suggested cannabis as a part of the talk as well. Pr. Higgins said they were developing modules that could be sent out to parents... Engagement event - Lida and team could reach out to the nurse for her to schedule a talk to parents (Ben to provide Lida with nurse's contact information) ...Thursdays would be good...could invite other schools and parents e.g. Dec 5, Jan 9, Jan 23, Jan 30.

G. Treasurer's Report:

Presenter: Mavis

- Opening account balance \$2363.00. Transactions for Oct. online donation of \$48 and pathways night...\$2385 balance. Council supported \$125 food for the pathways night...Lara Joffe should fill out the form for Jill in the office and submit the receipt to be reimbursed. Another \$1000 donation today so we now have \$3385.
- Students in Need: last year council supported \$1085 for students, for students on teams and field science and business field trip. Principal Higgins asked if council would consider again to allocate for this. Professor Higgins will fill out a form for us.
- Mavis suggested that student requests go through admin... to request through admin to council for funding e.g. Microwaves with more power in the cafeteria to reduce wait times and get more students through at lunch.

H. Parent Support Group Plan

Parent Support Group Updates.

Jennifer recommended Patton co-chair with her. Maggie is still supporting but not chairing this year. Philip also is supporting. York Region Family Services group assisted last year and will likely again. They propose to move meetings to Wednesday once a month to avoid scheduling conflicts with Air Cadets ...first meeting was to be Nov 21 but may move to Nov 20. Maggie will pass info to Jennifer. If it will be a separate permit for Wednesday, if York Region family services is attending. Mr. Clayden will work with Family Services York Region and Jennifer and Patton to see if Wednesday will work with a permit. Will send a parent survey for topics to encourage attendance. Philip suggested to have Parent support group chairs and members on the council website as reference for parents in the school community. A form will need to be filled out to call out the members on the site.

OTHER BUSINESS:

- Joanna Yu asked a question about socializing for quiet students, to be more interactive ... interviews with teachers on Parents' night made it seem like a goal/directive. Ms. Higgins Wright agreed that collaboration is a focus; they will be focusing on mental health, and socialization.
- Parent Colin, as a new parent in the school with 2 IB students in Grade 9 is requesting to join Council, Lara motioned to support this, and Lida seconded the motion. We also voted on increasing council numbers to 25 - Karen W motioned for 25 members, Mike seconded the motion. All voted in favour. Principal Higgins Wright suggested we change the constitution as this is the 2nd year we have increased member count. Suggested a minimum number on council; no maximum, in order to avoid continuous amendments to the constitution.
- Back Field -Principal Higgins was asked about bleachers in the back for the teams that we have at BSS. She would like council to consider it, if we would consider funding at least part of it...not sure of pricing as yet (process of getting quotes).
- Mid-term report cards due out November 18
- Colin will be fundraising lead, with the assistance of Mavis and Tom

Meeting Adjourned: Meeting was adjourned at 8:30 pm

Next Meeting: December 12, 2019 at 7:00pm in the Bayview Secondary School Library

PLEASE NOTE THAT ALL MEMBERS ARE REQUESTED TO REFER TO THE BELOW LINKS FOR SCHOOL COUNCIL DUTIES AND RESPONSIBILITIES.

School Council Handbook

<http://www.yrdsb.ca/schools/SchoolCouncils/Documents/SCHandbook.pdf>

Bayview SS Constitution

<http://www.bayview.ss.yrdsb.edu.on.ca/parent-council/constitution.pdf>